

SAFEGUARDING RISK ASSESSMENT – 2022

Area Name
Glanmire Branch Community Games

Children First Act 2015 requires that a Risk Assessment be carried out in relation to the potential for harm and abuse that could come to children while they are in our care and attending activities within our organisation.

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider—

- (a) Undertake an assessment of any potential for harm to a child (whilst in our care)
- (b) Community Games affiliated Areas are required to display a Child Safeguarding Statement (Section 11 (1b))

Please note that in accordance with the requirements of Section 11 (1) the risk assessment is the risk of abuse to a child and not general health and safety risk.

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Area/Country/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	<ul style="list-style-type: none"> ▪ Coach education policy ▪ Recruitment policy 	NGB Area	<i>Proof of qualification to be confirmed</i>
Supervision issues	L	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Coach education policy 	NGB Area	<i>Ongoing review</i>
Unauthorised photography & recording activities	L	<ul style="list-style-type: none"> ▪ Filming and Photography policy 	NGB Area	<i>Ongoing review</i>
Behavioural Issues	M	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Safeguarding Level 1 	Area	<i>Ongoing review</i>

	at Activities - Event/s	<ul style="list-style-type: none"> (min) Complaints & Disciplinary policy 		
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> Coach education policy Supervision policy 	Area	Ongoing review
No guidance for travelling and away trips	L Area CSO & NGB	<ul style="list-style-type: none"> Travel/Away trip policy within Child Protection Policy Child Safeguarding Training 	NGB Area	Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L Ensuring Procedures/policies are fully complied with	<ul style="list-style-type: none"> Safeguarding policy Complaints & disciplinary policy 	Area	Ongoing review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Area	Immediate action needed Greater communication required
Difficulty in raising an issue by child & or parent Reason: Covered above	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Area	Review the communication/responsibilities of the procedure/policy as required
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	Area	Ongoing review
REPORTING PROCEDURES				

Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Reporting procedures/policy Coach education policy Code of Conduct /Behaviour 	NGB Mandated Person DLP	<p><i>Make policies and procedures available</i></p> <p><i>Include in Safeguarding Training (L1)</i></p> <p><i>Include in Coach Education Training</i></p>
No Mandated Person appointed	N/A as over	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB	<p>This is the National Children's Officer or CEO in absence of NCO</p>
No DLP Appointed	L Officer and currently training up to S2 and S3 for completion by May 2022	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB Area	<p><i>DLP must attend Safeguarding 2</i></p> <p><i>Publicise identity of DLP</i></p>
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding Training – Level 1 	Mandated Person DLP	<p><i>Attend Safeguarding Training</i></p> <p><i>Publicise names of ACOs, DLPs, Mandated Person</i></p> <p><i>Publicise internal and external reporting procedures</i></p>
Not clear who young people should talk to or report to	M Our Area Committee to work on posting up name CO/DLP as over	<ul style="list-style-type: none"> Post the names of Area COs, DLPs and Mandated Person 	Area CO DLP	<p><i>Communicate within the Area</i></p> <p><i>Include in Safeguarding Training</i></p>
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> Supervision policy Coach education 	NGB Area	<p><i>Clarify responsibilities before session starts</i></p>
Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> Supervision policy Coach education 	Area	<p><i>Clarify responsibilities before session starts</i></p>
Photography, filming or	L	<ul style="list-style-type: none"> Filming and 	NGB	<p><i>Enforce policy in private</i></p>

recording in prohibited areas		Photography policy and use of devices in private zones	Area	<i>changing and wet areas</i>
Missing or found child on site	L Putting in as much supervision as is possible when running all CG scheduled/listed event/s	<ul style="list-style-type: none"> Missing Children Protocol 	Area	<i>Refer to policy and inform Gardai</i>
Children sharing facilities with adults e.g. dressing room, showers etc.	L Monitoring as above ensuring all facilities are appropriate and secure for the young people	<ul style="list-style-type: none"> Safeguarding policy Supervision Policy 	Area	<i>Plan with facilities management to create a suitable child centred environment in shared facilities</i>
RECRUITMENT				
Recruitment of inappropriate people	L Ensuring all recruited people are trained in Community Games and are made aware and signed up to Policies & Procedures	<ul style="list-style-type: none"> Recruitment policy 	NGB Area Area CO Appropriate personnel	<i>Ongoing review</i>
Lack of clarity on roles	L Volunteers are fully committed and compliant	<ul style="list-style-type: none"> Recruitment policy 	Area	<i>Check job description Put supervision in place</i>
Unqualified or untrained people in role	L As Above	<ul style="list-style-type: none"> Recruitment policy 	Area	<i>Check qualification Ongoing review</i>
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	NGB Area DLP/Area CO	<i>Communicate Child Safeguarding Statement</i>

<p>No communication of Child Safeguarding Statement or Code of Conduct to members or visitors</p>	<p>L</p>	<ul style="list-style-type: none"> ▪ Child Safeguarding Statement – display ▪ Code of Behaviour - distribute 	<p>Area Executive County Executive DLP/ Areas CO</p>	<p><i>Communicate Child Safeguarding Statement Distribute Code</i></p>
<p>Unauthorised photography & recording of activities</p>	<p>L</p>	<ul style="list-style-type: none"> ▪ Filming and Photography Policy 	<p>Area</p>	<p><i>Ongoing review</i></p>
<p>Inappropriate use of social media and communications by under 18's</p>	<p>M Ongoing monitoring to ensure safety and compliance</p>	<ul style="list-style-type: none"> ▪ Social Media policy ▪ Code of conduct 	<p>Area Area CO</p>	<p><i>Ongoing review</i></p>
<p>Inappropriate use of social media and communications with under 18's</p>	<p>L Not applicable</p>	<ul style="list-style-type: none"> ▪ Communications policy ▪ Code of conduct 	<p>Area Area CO</p>	<p><i>Ongoing review</i></p>
GENERAL RISK OF HARM				
<p>Harm not being recognised</p>		<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 	<p>Area</p>	<p><i>Ongoing review</i></p>
<p>Harm caused by</p> <ul style="list-style-type: none"> - child to child - coach to child - volunteer to child - member to child - visitor to child 	<p>L Ongoing monitorin/supervision at event/s</p>	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 	<p>NGB Area Area Children's Officer</p>	<p><i>Ongoing review</i></p>
<p>General behavioural issues</p>	<p>L As above</p>	<ul style="list-style-type: none"> ▪ Code of Conduct 	<p>Area Area Children's Officer</p>	<p><i>Take disciplinary action where necessary Sign code of conduct</i></p>

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Area
- **Likelihood of harm happening** – the likelihood of the risk occurring in the Area measured by you as Low/Medium or High
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing
- **Safeguarding Policy** – Codes of Practice and Safeguarding Policies and Procedures <https://www.communitygames.ie/childrens-officer.html>
- **ACO:** Area Children's Officer (also undertakes the role of Designated Liaison Person)
- **Relevant Person:** Person responsible for information about the Safeguarding Statement in the Area. This role is assigned to the Area Children's Officer.
- **Mandated Person:** Mandated persons are people who have contact with children and/or families who, by virtue of their qualifications, training and experience, are in a key position to help protect children from harm. Further details on Mandated Persons can be sourced here <https://www.tusla.ie/children-first/mandated-persons/am-i-a-mandated-person/> or by contacting Community Games National Children's Officer on safeguarding@communitygames.ie

This Risk Assessment document has been discussed and completed by (Glannire) on 12 / 03 / 2022

<p>Signed: Sarah O'Shea & Finbarr Harty Secretary</p> <p>Name: Michael Burns _____</p> <p>Role: (Chairperson) _Chairperson _____</p> <p>Date: _9th March 2022</p>	<p>Signed: Sarah O'Shea Finbarr Harty _____</p> <p>Name: Sarah O'Shea _____</p> <p>Role: Area Children's Officer</p> <p>Date: _9th / _03 / _2022</p>
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